



STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

ROY COOPER
GOVERNOR

JAMES H. TROGDON, III
SECRETARY

July 7, 2017

NOTICE TO PROSPECTIVE BIDDERS

Subject: Invitation to Bid on Purchase Order Contract

County: Buncombe, Burke, Madison, McDowell, Mitchell, Rutherford and Yancey

Route: Division 13 – Interstate, Primary and Secondary Roadway Systems

Project Description: The North Carolina Department of Transportation is seeking the services of a Professional Maintenance/Landscaping or Specialty Company to apply mulch to various plant beds.

The date of availability for this contract is November 1, 2017.

The completion date for this contract is October 31, 2018.

Sealed bids must be received in the NC Department of Transportation Division Office at 55 Orange Street, Asheville, NC 28801 by 2:00 PM on, Wednesday, September 6, 2017. Bids must be submitted on the official bid sheet included in the proposal and display the following statement on the front of the envelope:

**QUOTATION FOR CONTRACT 11719867, CONTRACTOR TO APPLY MULCH TO VARIOUS PLANT BEDS IN BUNCOMBE, BURKE, MADISON, McDOWELL, MITCHELL, RUTHERFORD AND YANCEY COUNTIES. TO BE OPENED AT 2:00 PM ON SEPTEMBER 6, 2017.
ATTN: MIKE CALLOWAY, DIVISION PROJECT MANAGER**

Mailing Address:
NC DEPARTMENT OF TRANSPORTATION
DIVISION THIRTEEN
POST OFFICE BOX 3279
ASHEVILLE, NC 28802-3279

Telephone: (828) 251-6171
Fax: (828) 251-6394
Customer Service: 1-877-368-4968

Location:
55 ORANGE STREET
ASHEVILLE, NC 28801-2340

Website: www.ncdot.gov

Firms that wish to perform work on Division Purchase Order Contracts as either the prime contractor or as a subcontractor on the project must be prequalified for the type work they wish to perform. Firms that wish to bid on these projects as the prime contractor must be prequalified prior to submitting your bid. Firms that wish to perform as a subcontractor to the prime contractor must be prequalified prior to beginning work on the project.

Any firm that wishes to bid as a prime contractor shall be prequalified as a Bidder or PO Prime Contractor prior to submitting a bid. Information regarding prequalification can be found at: <https://connect.ncdot.gov/business/Prequal/Pages/default.aspx>.

If you are unsure as to whether your firm is currently prequalified by the Department by the Contractual Services Unit, a search of the Directory of Transportation Firms can be performed at the following website: <https://apps.dot.state.nc.us/vendor/directory/>


It shall be the responsibility of the bidder to check our website for any addenda prior to submitting their bids. **For each addendum issued, bidders are directed to sign the addendum acknowledgement form located in the contract proposal.**

The North Carolina Department of Transportation, in accordance with the provisions of Title VI of the Civil Rights of 1964 (78 Stat.252) and the Regulations of the Department of Transportation (49 C.F.R., Part 21), issued pursuant to such act, hereby notifies all bidders that it will affirmatively insure that the contract entered into pursuant to this notice will be awarded to the lowest responsible bidder without discrimination on the grounds of sex, race, color, or national origin.

Statements of Disadvantaged Business Enterprises participation must be presented with the bids.

Proposals may be obtained online at: https://connect.ncdot.gov/letting/Pages/Letting-List.aspx?let_type=13 or from the Division Engineer's office at 55 Orange Street, Asheville, NC 28801. To be considered for award, proposals obtained from the Departments website shall be printed in their entirety and submitted per the Instructions to Bidders directions. For all other request for proposals, please contact Mr. Eddie Douglas, Division Staff Engineer at (828) 251-6171.

Cordially,

DocuSigned by:

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M.K. Calloway
Division Project Manager

cc: Mr. J.J. Swain, Jr., P.E., Division Engineer
Mr. M.T. Gibbs, P.E., Division Maintenance Engineer
Mr. J.L. Wait, Division Roadside Engineer